



**DEPARTMENT OF THE ARMY**  
**ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT**  
**600 ARMY PENTAGON**  
**WASHINGTON, DC 20310-0600**



2 Apr 03

DAIM-FD

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Conducting a Planning Charrette for Military Construction, Army (MCA) Projects

1. On 3 March 2003 the ACSIM signed a memorandum, subject: Planning Charrettes for Military Construction, Army (MCA) Projects. That memorandum included an enclosure providing guidance for conducting planning charrettes. The attached enclosure, Conducting A Planning Charrette (Change 1) replaces the original instructions.
2. Requests for exemptions and for HQDA funding for planning charrettes that will not be executed through USACE should be made by memorandum through the Installation Management Agency to the OACSIM POC, Mr. Richard Murphy. (703) 692-9209, Richard.O.Murphy@hqda.army.mil. Planning charrette issues for the Sustainable Range Program will be further forwarded to DAMO-TR.

Enclosure

/s/  
**JOHN NERGER**  
Director, Facilities and Housing

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